

**Republic of the Philippines
Senate
JOB ORDER**

Requesting Dept./Group: **LEGISLATIVE REFERENCE BUREAU**
P.R. No. **PR-23-04-311**

Job Order No.: **JO-23-07-021**
Date: **20-July-2023**

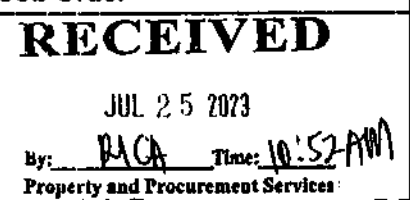
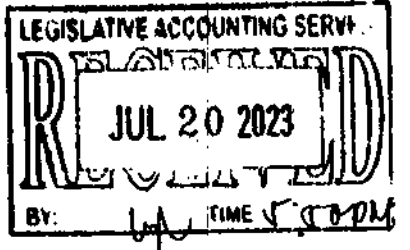
TO: **RGSA CARPETS AND INTERIOR PRODUCTS, INC**
Blk. 19 Lot 34, Kalayaan Village, Pasay City
8551-3962, 887-5861 / 551-4095

Attention To: **MS. GINA A. SALCEDO**
TIN **008-399-412-000**

Certified Funds Available:

[Signature]
JUDITH D. JEBULAN
Director III, Legislative Accounting Service

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
1	LOT	WINDOW BLIND <div style="text-align: center;">  </div> <div style="text-align: center;">  </div>	18,323.95	18,323.95
<p align="center">07-20-2023 200-2023-07-5464 P=18,323.95</p>				

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The above award is based from the result of the canvass/bidding conducted by this office in which your offer was considered the lowest and/or with terms most advantageous to the government among the proposals submitted.

It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed **14 CALENDAR DAYS**

RECOMMENDING APPROVAL:

APPROVED BY:

[Signature]
DIR. JOCELYN A. BUZON
BUREAU DIRECTOR, ADMINISTRATIVE
MANAGEMENT BUREAU

[Signature]
EXEC. DIR. RENATO B. CHUA
EXECUTIVE DIRECTOR, ADMINISTRATIVE AND
FINANCIAL SERVICES

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AB-E3-23-05-065) OPENED ON (5/23/2023) AND PER BAC ADVISORY RE AWARD DTD (6/27/2023)

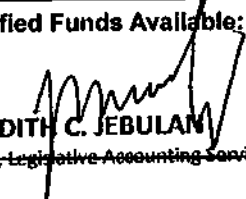
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J O B O R D E R

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Certified Funds Available:

JUDITH C. JEBULAN
Director III, Legislative Accounting Service

Attention To: **MS. GINA A. SALCEDO**
TIN **008-399-412-000**

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
		Supply of labor & materials for the installation of Window Combi Blinds with complete accessories (color: W302 Beige) at the Reference Bureau, 3rd floor Core B W1: ±1.70m(W) x ±2.43m(H), W2: ±1.31m(W) x ±2.43m(H), W3: ±1.31m(W) x ±2.43m(H), D1: ±2.75m(W) x ±3.28m(H) Scope of works: -Price indicated: VAT included -The supplier shall conduct an ocular inspection together with MPFS representative prior to the submission of bids. Any discrepancy in the measurements or dimensions and extent of work shall not be entertained. The supplier shall finish the project without any additional cost to the Senate. -The supplier shall submit sample of window blinds/accessories to be used and shall be the same as the approved sample prior to installation (coordinate w/ Senate-MPFS). -Beyond repair materials and other debris shall be hauled outside Senate premises (coordinate w/Senate -MPFS). -Coordinate w/ MPFS prior to supply and installation of		

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It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed **14 CALENDAR DAYS**

RECOMMENDING APPROVAL:

APPROVED BY:


DIR. JOCELYN A. YUZON
BUREAU DIRECTOR, ADMINISTRATIVE
MANAGEMENT BUREAU


EXEC. DIR. RENATO B. CHUA
EXECUTIVE DIRECTOR, ADMINISTRATIVE AND
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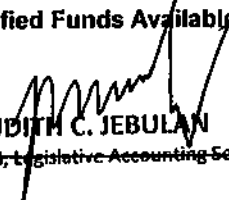
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Certified Funds Available:

JUDITH C. JEBULAN
 Director III, Legislative Accounting Service

Attention To: **MS. GINA A. SALCEDO**
 TIN **008-399-412-000**

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
		above item. See attached sample of window blinds. Completion Period: Fourteen (14) calendar days. ----- Nothing Follows -----		

(Total amount in words) **Eighteen Thousand Three Hundred Twenty-Three Pesos And Ninety-Five Cents Only**

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